



## OFFICE OF HUMAN RESOURCE MANAGEMENT

## MANUAL ORDER FORM

**MAIL TO:** Kentucky Transportation Cabinet, Office of Human Resource Management, Organizational Management Branch, 200 Mero Street, 6<sup>th</sup> Floor West – (502) 564-4610 – KYTC.GuidanceManuals@ky.gov

Make checks payable to “Kentucky State Treasurer” and mail payment to the attention of Brad Webb at the address above. Indicate the specific manuals you are ordering by including a completed copy of this form, attaching a note, or make a reference on the memo line of the check.

|                                 |             |                           |                        |            |  |
|---------------------------------|-------------|---------------------------|------------------------|------------|--|
| <b>COMPANY</b> (name)           |             | <b>ATTN:</b> (first name) |                        | (last)     | <b>EMAIL</b>   |
| <b>MAILING ADDRESS</b> (street) |             | <b>CITY</b>               | <b>STATE</b>           | <b>ZIP</b> | <b>PHONE</b>   |
| <b>BILLING ADDRESS</b> (street) |             | <b>CITY</b>               | <b>STATE</b>           | <b>ZIP</b> |  |
| <b>ORDER TOTAL</b>              | <b>DATE</b> | <b>CREDIT CARD #</b>      | <b>EXPIRATION DATE</b> |            | <b>TYPE:</b> <input type="checkbox"/> Visa <input type="checkbox"/> MasterCard<br><input type="checkbox"/> Discover <input type="checkbox"/> Am. Express |

| MANUAL                                 | QUANTITY | PRICE | AMT  |
|--|----------|-------|------|
| Construction*                          | 0        | 25.00 | 0.00 |
| Construction Procurement*              | 0        | 25.00 | 0.00 |
| Drainage* (online only)                |          |       |      |
| Geotechnical*                          | 0        | 25.00 | 0.00 |
| Headwall Supplement*                   | 0        | 25.00 | 0.00 |
| Highway Design*                        | 0        | 25.00 | 0.00 |
| Kentucky Methods*                      | 0        | 25.00 | 0.00 |
| Maintenance*                           | 0        | 25.00 | 0.00 |
| Materials*                             | 0        | 25.00 | 0.00 |
| Materials Field Sampling*              | 0        | 25.00 | 0.00 |
| Permits*                               | 0        | 25.00 | 0.00 |
| Precast/Prestressed Concrete*          | 0        | 25.00 | 0.00 |
| Professional Services*                 | 0        | 25.00 | 0.00 |
| Relocation Assistance*                 | 0        | 25.00 | 0.00 |
| Right of Way*                          | 0        | 25.00 | 0.00 |
| Standard Drawings* (includes Headwall) | 0        | 75.00 | 0.00 |
| Standard Specifications*               | 0        | 25.00 | 0.00 |
| State Highway Engineer                 | 0        | 25.00 | 0.00 |
| Structural Design* (online only)       |          |       |      |
| Traffic Operations*                    | 0        | 25.00 | 0.00 |
| TOTAL                                  |          |       | 0.00 |

\* Also available online via: <http://transportation.ky.gov/Organizational-Resources/Pages/Policy-Manuals-Library.aspx>